

# JIPC

Leading the way in safety



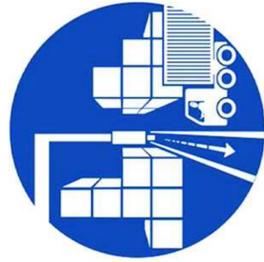
## Terminal Safety Guide



# 12 Basic Life - Saving Rules



Position yourself in a safe zone in relation to moving and energized equipment (e.g. generators currently in operation)



Look out for moving Ship loader and ship unloader. Keep clear of their path.



Do not loiter.



Do not work under or near overhead electric power lines.



Keep clear of suspended loads.



Protect yourself against falls when working at night.



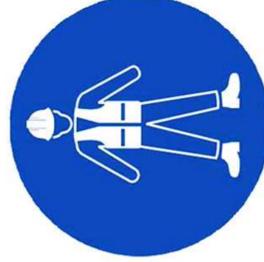
No hitch riders.



While driving, do not use your phone and do not exceed speed limits.



Avoid dropping objects



Wear appropriate PPE.



No alcohol or drugs while working or driving.



Do not smoke outside designated areas.



## JIPC Safety and Health Policy Statement

**Jordan Industrial Ports** company is committed to provide a safe and healthful compliance place of work in accordance with industry standards and in with government requirements.

To meet this commitment, we will abide by the following principles:

- Place the highest priority on the health and safety of all employees and port users.
- Provide health and safety training to employees to empower our incident prevention program.
- Encourage employees to perform their jobs properly in accordance with established procedures and work practices.
- Ensure that the Company's operations and other activities comply with applicable Government regulations.
- Provide full cooperation to clients, statutory authorities and local communities.
- Communicate and consult with employees to be able to continually improve work procedures and maintain safe practices in the performance of their jobs.
- Monitor performance and conduct regular audits to ensure health and safety management system is up-to-date and continually improved.

Through these principles, we believe that:

- Accidental loss can be controlled through good management combined with active employee involvement.
- Safety is the direct responsibility of all managers, supervisors, employees, contractors and port users.
- All employees will be aware of their statutory duty to take reasonable care of the health and safety of themselves and others who may be affected by their actions.
- Health and safety for the company, in general, will be steered towards a higher direction.
- We trust that all of you will join us in our corporate and individual commitments to make health and safety a way of life.



# Emergency/ Safety Guidemap



## JIPC Location Aqaba - Jordan (South Beach)

Jordan Industrial ports company (JIPC), Jordan's premier gateway for international fertilizer commerce. Established in 2009, strategically located in Aqaba, 22km south of downtown Aqaba, the Port encompasses 68,770 m square Jetties. As an integrated fertilizer commerce hub offering sea and land, 3 cargo land connectivity.



**The Emergency** Response Team (ERT) is a dedicated group of **JIPC** employees from different departments, trained in hazardous materials management, high angle rescue, first aid with basic life support and other advanced firefighting procedures.

The Team currently has thirteen (13) members through shift (A.B.C.) with modern firefighting as well as lifesaving equipment. Team provides emergency response **on 24 hours**.

- Tel +9623 201 7461
- Fax +9623 201 7459

Safety Guidelines For

# Visitors



## Entry



1. Visitors are prohibited from entering the terminal without the permission of the **JIPC** Management. Only those on Port business will be admitted.
2. Visitors are not allowed to tour the terminal without a Safety and/or Security escort, except with the approval of the HSSE Manager.
3. Only adults (18 years old and above) will be allowed to enter **JIPC** premises.
4. For basic safety and personal comfort considerations, persons with disabilities are generally discouraged from entering the **JIPC** premises.
5. Persons under the influence of drugs and/or alcohol shall be denied entry into the **JIPC** premises.
6. Pets are not allowed.

## Vehicles



1. Vehicles must be parked only in the designated areas or other areas as instructed by the **JIPC** Representative
2. No car of any kind will be allowed in Jettys.
3. The use of cell phones or entertainment devices while driving is not allowed.

## Activities

1. Visitors must adhere to all PROHIBITED, MANDATORY and WARNING signs posted in different areas.
2. Loitering inside the terminal is strictly prohibited.
3. Visitors can only view operational activities in the designated viewing area.
4. In all operational areas, both visitors and terminal personnel must wear Personal Protective Equipment (hard hat, safety shoes, high visibility vest) at all times.
5. Pedestrians are strictly prohibited in Jettys and other operational areas. Use the shuttle service to reach your destination or workplace.
6. Smoking is strictly prohibited inside the port zone except for "Smoking Permitted" areas marked with prominent signs.
7. Entrance and/or consumption of alcoholic beverage is prohibited inside the port premises.
8. Horse play (e.g., instigating a fight, playful behaviors, fighting, etc.) is strictly prohibited inside the port zone.
9. Littering and/or spitting are not allowed.
10. Fishing or swimming in the port waters is not allowed.

## Vessels/Ships



1. No person will be granted access to a vessel without the prior approval of the Master or Agent.
2. Use only the vessel gangway for safe ingress and egress of the vessel.
3. Do not throw anything overboard, and take precautions that nothing can fall overboard. Use the proper waste receptacles for disposal.

Safety Guidelines For

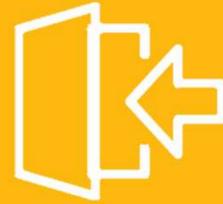
# Contractors

## Entry

1. Contractors are required to attend a safety briefing prior to commencement of work.
2. Contractors must adhere to all PROHIBITED, MANDATORY and WARNING signs posted in different areas.
3. Contractors must remain in designated areas at all times and use approved travel routes into and out of site.
4. Persons under the influence of drugs and/or alcohol shall be denied entry into the **JIPC** premises.
5. Entrance and/or consumption of alcoholic beverage is prohibited inside port premises.
6. Photography and/or video recording within the port area are prohibited unless with prior written permission from the **JIPC** Management, along with full inventory of permitted photographic/video recording equipment to be used/brought in.

## Vehicles

1. Contractors, Chandlers and other Service Providers are required to have their own working vehicles, marked with company name and equipped with blinker. Vehicles without and labeled company name will not be allowed to enter and transact business inside the Terminal.
2. Entrance of vehicles (light and heavy) with mechanical or electrical problems and/or in bad condition is not permitted.
3. Always keep headlights on at night. Do not rely solely on Terminal lighting.



## Work Commencement & Personnel Safety



1. In all operational areas, contractors must wear Personal Protective Equipment or PPE (i.e. hard hat, safety shoes, high visibility vest) at all times. Wearing of sandals, slippers, short pants, sando is strictly prohibited.
2. Contractors are required to put sufficient barricades around their worksite.
3. No hot work shall be carried out on board the vessels and on land without prior approval of the Management.
4. Contractors are required to secure a work permit prior to start of high risk activity.
5. Pedestrians are strictly prohibited in the terminal yard and other operational areas. Use the shuttle service to reach your destination or workplace.
6. Sleeping inside the port is prohibited, especially underneath any vehicle or equipment.
7. Horse play (e.g., instigating a fight, playful behaviors, fighting, etc.) is strictly prohibited inside the port zone.
8. Fishing or swimming in the port waters is not allowed.

## Environmental & Fire Safety



1. Contractors must at all times ensure that suitable precautions are taken to control environmental pollution.
2. Keep all working areas clean and tidy. Littering and/or spitting are not allowed.
3. Use the toilet provided in the workplace.
4. Smoking is strictly prohibited inside the port zone except for Smoking permitted areas marked with prominent signs.
5. Cooking is strictly prohibited anywhere inside the port zone.
6. Except with the written approval of the **JIPC** Management, no open fires shall be carried out inside the port zone.
7. Except with the approval of the **JIPC** Management, no storage of highly combustible/flammable materials in the operational areas is allowed.

Safety Guidelines For

# Truck Drivers

## Entry/Vehicles



1. Truck drivers are required to attend a safety orientation prior to transacting business in the terminal.
2. Truck drivers must adhere to all PROHIBITED, MANDATORY and WARNING signs posted in different areas.
3. Trucks and trailers must be in good and road worthy condition at all times. Trucks and trailers with mechanical and/or electrical problems shall be denied entry at **JIPC**.
4. Repair and maintenance activities on trucks/chassis are strictly prohibited within the vicinity of **JIPC**.
5. Truck helpers are not allowed inside the terminal.
6. Persons under the influence of alcohol and/or prohibited drugs shall be denied entry into the **JIPC** premises.

## Personnel & Road Safety



1. Official traffic flow inside the jettys shall be followed.
2. The 15 Km inside the container jettys and 15 Km along the Access Roads speed limits shall strictly be observed.
3. Seatbelts must be fastened while driving.
4. Always keep headlights on at night. Do not rely solely on Terminal lighting.
5. Chassis twist locks must remain locked while driving on Terminal.
6. Keep a safe distance from other equipment in the Terminal.
7. Use caution when crossing the ship loader & ship unloader runways.

8. Extra caution shall be observed around any suspended load. Driving or walking under the suspended load is strictly prohibited.
9. The use of cell phones or entertainment devices while driving is not allowed.
10. Practice driving is strictly prohibited inside the Terminal.
11. Drivers should remain in their trucks unless absolutely required to be on foot.
12. Drivers must wear a safety vest, safety footwear and hard hat when not in their cabs. Wearing of sandals, slippers, short pants, sando is strictly prohibited.
13. Pedestrians are strictly prohibited in the terminal yard and other operational areas.
14. Hitch riders on trucks or in any equipment is prohibited.
15. Parking on or near quay ship loader & ship unloader rail tracks, equipment travel routes and other areas of operation is strictly prohibited.
16. Abandonment of truck/trailer in "NO PARKING AREAS" is strictly prohibited.
17. Sleeping or sitting underneath any vehicle/equipment is not allowed.
18. Horse play (e.g., instigating a fight, playful behaviors, fighting, etc.) is strictly prohibited inside the port zone.

## Environmental & Fire Safety



1. Smoking is strictly prohibited inside the port zone except for "Smoking Permitted" areas marked with prominent signs.
2. Entrance and/or consumption of alcoholic beverage is prohibited inside port premises.
3. No littering and/or spitting. Keep **JIPC** clean.
4. Use available toilets in the workplace.
5. In the event of severe weather, stay away from SHIPLOADER AND SHIPUNLOADER.
6. Accidents of any nature, pilferage and other safety matters must be reported to the **JIPC** Safety Office.

# JIPC

Leading the way in safety

- Management ensures full and ongoing compliance with General Labor Standards and Occupational Safety and Health Standards.
- Employee welfare is promoted through continuous training and effective implementation/enforcement of OSH programs that will enhance port productivity and economic development efforts.
- A team of 6 (4) Safety Officers and supervisor and Manager monitors and implements
- Daily Safety Orientation is conducted for all incoming new (Visitors, Employees, Contractors).
- A 24-hour clinic and medical team equipped with an ambulance are always ready to respond to emergencies JPMC Terminal (0797118271).



## Emergency Contact Numbers

Civil Defense	032014222 911	
General Manager	0797402111	
HSSE Manager	0799018333	
Deputy Operation Manager	0799062444	
Technical Manager	0798177773	
Emergency operation- ( 24 / h )	0791129464	IN DUTY
Terminal supervisor	0798811418	
Site HSE Officer- ( 24 / h )	0791129474	IN DUTY
Security Officer- ( 24 / h )	0791129472	IN DUTY
Marine Manager (APMSCO)	0791698787	
Harbor Master	0799067425	
Jordan Maritime Authority	0799067447	